



Westgate Elementary School  
PTA General Board Meeting  
*Tuesday, March 5, 2019*

*Sixth General Meeting of the 2018-2019 Fiscal Year*

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The meeting was called to order at 7:09 pm by Lisa Kusumpa, Westgate PTA President

### **Role Call and Attendance**

Seven (7) members present, including five (5) executive committee members, one (1) teacher and the Assistant Principal

### **Principal's Report - Scott Walton**

- Officially a Leader In Me Lighthouse school! Great example of collaboration!!
- One area that the Lighthouse audit team was most impressed with was the amount of knowledge the students had regarding their own personal goals and how to meet them - regardless of age.
- In regards to sectioning for next year, Westgate has decided to try something new. A Google form will be sent out to all parents asking a few basic questions. This will be a time to note your child's strengths, how they work well, etc. but not for specific teacher request. This form will be sent out after conferences take place.
- The 5th graders will be taking the Illinois Science Assessment on Monday, March 11th. The test lasts approximately 60 minutes. Not all areas on the test have been necessarily covered in class as of yet and do not want students to feel concerned.
- The Illinois Assessment of Readiness (IAR) is the replacement for PARCC. Testing will take place from April 2nd through April 12th. There are two English Language Arts tests (which run approx. 75 to 90 minutes in length) and three Math tests (which run approx. 60 minutes in length). In regards to student refusals, the school's rating on Illinois State Board of Education (ISBE) can be impacted.
- After the IAR is administered, MAP testing will still take place and will be scheduled in April as well.
- Westgate teacher/parent conferences will be taking place on 3/21 and 3/22.

### **Teacher's Report - Nicolle Mazzola**

- Teachers are working hard to prepare for conferences and to make them meaningful for both the parents and students. Wherever possible, teachers plan to have students participate and set and discuss goals.

### **Teacher's Report - Nicolle Mazzola (con't)**

- Variety Show - Act previews have taken place and the actual show will take place on 4/26.
- Currently planning a Lighthouse Spirit Week for 3/18, 3/19 and 3/20. Working with the Students for input in designing how the spirit week will look, activities, etc.

### **Treasurer's Report - Julie Carlson**

- Reconciled both January and February 2019.
- We are solvent and in good shape for remainder of the year.
- Reports are available to make it easier for chairs to see how much of their funds are left for their committee to spend.
- Special note regarding purchases being made through Amazon Smiles - Westgate PTA has made almost \$200 for the year! Making your purchases on Amazon in this way truly does make a difference!
- Classroom voluntary donation funds - we will take a look at any funds remaining at the end of the year.

### **Secretary's Report - Trish Kalweit**

- Review of February 13, 2019 Minutes
  - Minutes officially approved.
- MemberHub - Membership Chair Katie Campbell and Trish Kalweit will be meeting 3/19/19 to review entering remaining families and determining how to use the system For messaging purposes.

### **Vice President Ways & Means - Lauren Cruz**

#### **Parent Game Night - Katy Murray (Lauren Cruz reporting)**

- Took place on 2/23/19.
- Met our profit goal. Very fun and successful.
- Thank you to Katy Murray and her committee!

#### **Spring Pictures - Taking place on 3/12/19.**

- Forms going home today/tomorrow for background choices.
- All kids are photographed and get packet of finished pictures.
- Keep/Pay for what you want; return the rest.
- Sign up genius out - could use a couple more volunteers.

#### **Staff Appreciation Committee - Michelle Harris**

- Staff conference luncheon on 3/21. Lou Malnati's pizza lunch ordered and sign up genius for fruit/dessert.
- Teacher appreciation week is coming up May 6th through the 10th.
- Theme of Celebrate, Grow, Lead.
- Can we use the LMC? Where to serve a common meal?  
Will look into with office.
- Will need assistance in decorating, organizing for appreciation week.  
Please reach out to Michelle Harris at [mkoulias@comcast.net](mailto:mkoulias@comcast.net).

### **Plant Sale - Tracy Marchetti, Meghan Tiedge & Kelly Dudle**

- Will take place on 5/6/19 - date is secured.
- Meeting on Friday at 2 pm to set up the store on Memberhub.

### **Spirit Wear - Alexa Marchinski**

- In the process of choosing the styles for the Spring sale.
- Dates TBD
- We did a Summer, Winter and Spring sale this year. At the end of the year we will take a look and determine whether to do three sales next year.

### **Vice President Enrichment & Social - Lauren Rogers**

#### **Room Rep Report - Lisa Kusumpa**

- Confirmed with administration, there will be no popsicles served at the end of the year.

#### **Fifth Grade Committee - Julie Carlson**

- Decorations committee doing great
- Variety show act - practices have started and going great as well
- Jill Window came up with 4 logo ideas and this will be decided on soon
- Food & Beverage - Looking at the possibility of a dessert rather than a boxed dinner. Will get everyone's input on this prior to the decision made.
- Need liaison(s) from 4th grade for next year's 5th grade committee. A School Messenger will be sent to 4th grade asking for liaison volunteers.

#### **Intermediate Movie Night - Trish Kalweit**

- 3rd & 4th voted for Spy Kids (Commons) & 5th voted for Big Hero 6 (Gym)
- Registration is open. Link is on Westgate Weekly and on PTA Facebook page.
- Serving water, popcorn and fruit snacks.
- Popcorn will again be donated by CMX Theater in Arlington Heights.
- Plan to have 5th grade arrive & check in via playground doors to ease crowding.
- Custodial plan/questions sent out.

#### **Fun Fair - Brian Wolf (Lauren Rogers reporting)**

- Meeting tomorrow, 3/6 to finalize some details.
- Secured game rental, DJ, balloon artist.
- Parent letter drafted and will go out in next week or so; registration 3 weeks before event.

#### **Cultural Arts - Tina Finch & Lisa Peters (Lauren Rogers reporting)**

- Looking at the "Heart of Japan" group (dance, music, drums). Date TBD.

### **President's Report - Lisa Kusumpa**

- AHC/PTA Council Update
  - Meeting to take place on 3/7/19 and will update.
- Refund verbiage has been written and will be added to all PTA activities that require any form of payment. Added to procedure guide.
- [PTA Ethical Conduct Agreement for Committee Chairs](#)

- Committee Chair Positions Available Next Year -
  - <https://docs.google.com/spreadsheets/d/1jn4mzFMZEI7Uy8TiLf0WPbuHFQmto4SOg111Fhgrhao/edit?usp=sharing>
  - <https://docs.google.com/document/d/1TQ4umSOZu8W02dHkXRqCeAy3PbGXZvrjeD1O7WfPlm4/edit?usp=sharing>
  
- **Nominating Committee Update**
  - Katy Murray will be the point person/chair.
  - Will be putting the nomination form out on schoolmessenger this week.

**New & Unfinished Business**

- South Middle School executive committee has positions open. Please consider nominating yourself or someone else that has a child at South.

Next General PTA Meeting - Wednesday, April 17th at 7 PM at **South Middle School**

**Adjourn**

Meeting adjourned at 7:53 pm by Lisa Kusumpa.

Secretary: Trish Kalweit\*

Reviewed by President on : 3/7/19

Approved by General Board on : 4/17/19

Secretary: Trish Kalweit

Note: Electronic versions of minutes can be found on the Westgate PTA Website

[www.westgatepta.com](http://www.westgatepta.com)